

LOGISTICS CLUSTER – MEETING MINUTES HAITI EARTHQUAKE EMERGENCY RESPONSE

Log Base, Port au Prince

Date: 23th March, 09:30

Action Point: USAID, on behalf of US MIL to provide list of container serial numbers to LC, LC to circulate to participants.

Action Point: LC participants to inform USAID or LC if they identify 'stray' containers. Email to Haiti@logcluster.org

Action Point: Airline Ambassadors to provide translations of Clinton vehicles documentation in Creole.

Action Point: LC participants are again requested to provide pipeline data from their respective organisations so as to permit better logistics planning.

Action Point: LC participants to email details of the problems experienced when importing vehicles and/or equipment with engines to Haiti@logcluster.org. The LC will collate all experiences and pass on to HC/HCT for further action.

Action Point: LC to follow up with DPC and Customs regarding the *re-exportation of equipment* issue.

Action Point: LC to clarify with Haitian authorities regarding who should be the consignee now that we are operating under the normal customs procedures. (i.e. whether to continue with: *organisation name care of WFP*)

Action Point: LC participants are asked to provide hardcopy or digital feedback on the questionnaire for the LC Mid-term Review.

Action Point: There is a shortage of forklifts and other types of equipment: participants are requested to share any 'tried-and-tested commercial suppliers' with the LC and wider humanitarian community.

1. Opening

- LCC opened the meeting and checked whether translation from English –French was required.
- LCC then reminded participants to regularly check the website for this operation for updates, and how to access LC's services. www.logcluster.org/ops/hti10a

Recap of Current LC Services

- Common truck fleet for transport of relief from SD to Haiti
- Common transport in PAP and around Haiti
- In PAP temporary storage, managed by HIAL, behind the US Embassy and at Airport Industrial Park
- Helicopters for pax. and cargo ex PAP
- UNHAS air service SD – PAP pax.

ACTION POINTS pending from last meeting:

- USAID to provide container serial numbers, on behalf of US military. WFP have located 70 containers
 - USAID has the list of containers and will give to cluster. LC will circulate so that each cluster member can check if any of the missing containers are in their respective area of operations.
 - LC participants to inform USAID or LC if they identify said containers. Email to Haiti@logcluster.org
- Airline Ambassadors to provide translations of Clinton vehicles documentation in Creole.
- NGO representative for Clinton vehicles committee has been appointed: from the NGO, Interaction.
- LC participants are again requested to provide pipeline data from their respective organisations so as to permit better logistics planning.
- LC to publish Updated Snapshot of PAP Seaport (APN and Varrieux terminals)

2. Border/Customs

- LC has met with officials at the border town of Malpasse and in PAP. 100% back to normal procedure as before the earthquake.
 - They are only making very rare exceptions to the stipulated requirements.
 - See the website for details of required documents & procedures <http://www.logisticscluster.org/ops/hti10a/procedures-for-importation>
- In addition to these general documents that are required, there may also be special documentation from relevant ministries depending on type of commodity. EG: Medicines – Ministry of Health, Seeds – Ministry of Agriculture.
- Another issue, on the declaration form, the broker that is used needs to be a **registered broker with the Ministry of Finance of the GoH.**

Vehicle Importation

- The process for the importation of vehicles
 - Currently, the LC knows of delays but only anecdotally. Hence in order for the LC to push the issue to higher level, i.e. the HC, participants need to document their experiences and send to Haiti@logcluster.org for collation.
 - Relief International (RI) recounted their experience. When RI wanted to bring vehicles in although not registered in country: RI approached the DPC. The DPC, as a GoH entity, said “it would allow the importation conditional upon handover of vehicle to the DPC/GoH upon completion of project”.
 - Not clear how the registration and insurance of the vehicle could be handled if the organisation is not registered.
- LC to clarify with Haitian authorities regarding who should be the consignee now that we are operating under the normal customs procedures. (i.e. whether to continue with: *organisation name care of WFP*)
- LC reminds all participants that anything with an engine that comes in-country through the cluster services must have the paperwork done in advance – prior to dispatch from SD to the border – so that bottlenecks do not occur at the Jimani crossing.
- NGO’s that are not registered with the GoH are advised to either (a) ‘pair’ with a registered partner OR (b) seek the assistance of the DPC “to get the stamp”, when processing vehicle importation.
- SD and Haitian customs will be slower from Wednesday 31 next week – owing to Easter.
- **Q (Malteser):** When working with a particular hospital we may not want to handover the vehicle to the MoH but rather handover to the hospital. Is this possible?
 - **A:** Perhaps it would be better to register using your partner-hospital’s name now. NGO’s that are not registered are should either ‘pair’ with a registered partner. OR seek the assistance of the DPC “to get the stamp”.
- **Q (THW)** Asked about *re-exportation of equipment* that was brought into Haiti by organisations at the beginning of the response and not recorded?
 - **A:** LC to follow up with DPC and Customs regarding this issue.

3. Transport

LC continues to receive CMRs and processes most requests within 24 hours. The tonnage of CMR’s actioned surpassed the 2100 mt threshold this week. This figure is only the ex PAP by land (HIAL-managed fleet) and air (UNHAS- managed helis). Cargo ex PAP now averages 50mt per day.

Air

- UNHAS now only flying once daily SDQ-PAP, PAP-SDQ. All are reminded to check flight times, and reconfirm via phone / email as per details on the booking form. <http://www.logisticscluster.org/ops/hti10a/UNHAS-HAITI-BOOKING-FORM.xls>
- In PAP there are 3 helicopters available for cargo and pax.
 - Air lift of cargo ex PAP / Jacmel has surged in the past week: mainly medical supplies / food.
 - See: <http://www.logisticscluster.org/ops/hti10a/snapshot-unhas-cargo-procedures>

Sea

- WFP has successfully docked and discharged a container ship at Jacmel (200 containers).
 - The ship was equipped with handling equipment. (Crane)
 - Limited handling equipment available dockside – hence LC is deploying one heavy lift forklift to Jacmel.
 - This means that Jacmel is a viable POE for other relief organisations to use to service the affected populations in the vicinity.
- Cap Haitien sea port is open and operational for containerised and palletised cargo
- Snap shot – PAP – APN Varriueux to be updated to the web
- Send your shipping details of cargo containers coming in – send arrival to Haiti.shipping@logcluster.org
- Team at port is meeting daily regarding slots
- **Q:**(organisation?): Which is the better for delivering to Petit Goave - Jacmel or PAP?
 - **A:** As it is half way between Jacmel and Petit Goave and the road is steep and winding – PAP is probably better option.

Road

- LC has integrated 18 of the International trucks donated by the Clinton Foundation into the HIAL fleet. Currently the Haiti fleet totals 60-70 trucks around the country.
- LC reminded all to make CMR's in advance. Normally, a CMR received before 12 noon will be carried out the following day.

Road Status Monitoring

- As part of the contingency planning for the rainy season and hurricane season, LC, with the DPC, and partner organisations is planning to monitor and map status of roads on a regular basis. The maps of road conditions will be disseminated for the benefit of the wider humanitarian response community.
- Road Status Monitoring of priority / supply routes and high risk roads
 - Reinstating the data feed / capture for high risk areas through cooperation with DPC, national mapping agency and partner organisations
 - At settlements and final delivery points monitoring of secondary /tertiary roads by CCCM and Shelter Cluster is beginning
 - Ultimately, this information will be the basis for the Road-Money Map for tracking government and donor funding for respective routes.

4.Hubs / Warehouse Updates

Contingency planning

- WFP is conducting assessment mission beginning today
 - Field offices in process of being established at Jacmel, Leogane, Port-au-Paix, Les Cayes, Cap Haitien, Fort Liberte, Hinche, Miraogone, Mirebalais, Sant Marc, Jeremie and Gonaives
 - LC is mobilising 25 MSU's (wiikhalls) for deployment to the field offices for interagency use.
 - LC expects all MSU's to be operational by mid May.
- 10 6x6 all terrain trucks will be pre-positioned in five of the field offices.
- WFP is contracting 2 barges that can move cargo from SD to PAP and along the regional ports / landing zones.
- WH3 will be operational with 6 MSU's from Wed 24 March. The WH3 yard is on the road to the DR border crossing. LC has provided 3 MSU's to CRS , 2 MSU to Oxfam, and a number of MSU's for FAO (number TBD).

AOB

- The Logistics Cluster distributed hard copies of the questionnaire for mid term review of LC services.
 - There will be a digital version in the coming week.
 - LC participants are to provide hardcopy or digital feedback asap.
- **Q:** OXFAM wants to hire forklifts for 2 months- any available?
 - There is a shortage of forklifts, and other types of equipment: participants are requested to share any of your tried-and-tested commercial suppliers with the LC and wider participantship.
- **Q:** USAID announced that, the US MIL is making available -containers, medium size tents, 'heater meals' (a.k.a. Meal Ready to Eat (MRE)), pallets of bottled water -- for the relief effort.
 - **A:** Contact USAID (facilitating the donation), after meeting.
- **Q:** J/P Humanitarian Response Organisation needs 150 pallets for a hospital?
 - **A:** Meet with LC after meeting.

Next PAP Logcluster Meeting: TUESDAY March 30th, 09.30 at the OSOOC /OCHA Tent LOGBASE.

MEETING CLOSED at 10.10H